

MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION) (Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad) Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act,1956

Requisition Form for Auditorium

1. Name:
2. Department/Office:
3. Designation:
4. Event Name:
5. Date of Program:
6. Organized By:
7. Auditorium Open Time:
8. Auditorium Close Time:
9. Contact No.:
10. E-mail ID:

Undertaking

I understand that the auditorium facility is to be used for academic/official work only. I undertake that I will use this facility only for academic/official work and that I will not allow any outsider to the auditorium without prior permission from the Competent Authority. I will also take responsibility of the audio/video devices available in the Auditorium.

Signature of I/c Signature of HOD Admin Officer Signature of Director



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