



Performance Evaluation Form
Faculty Academic Audit (FAA)

Semester: Odd / Even

Date:

Employee ID		Name of the faculty	
Designation		Department	
Academic year		Experience at MLRITM	

1. Teaching activity (Details of lectures, tutorials, practical and other teaching related activities)
(Max. score 30)

- Below 75% 0
- 75% - 85% 3 Marks
- 86% - 95% 6 Marks
- Above 95% 10 Marks

S. No	Year / Semester	Course name	Program	Lectures / Tutorials / Practical's / Other activities		% of assigned classes taught
				No. of classes scheduled	No. of classes conducted	

2. Student course feedback (Max. score 30)

- Below 70% 0
- 70% - 75% 3 Marks
- 75% - 85% 6 Marks
- Above 85% 10 Marks

S. No	Year / Semester	Course Name	Program	Feedback (%)		Average (%)
				Early semester (Content delivery)	Course end survey	

3. Semester end examination results (Max. score 20)

- Below 70% 0
- 70% - 80% 3 Marks
- 80% - 90% 6 Marks
- Above 90% 10 Marks

S. No	Year / Semester	Course code	Course Name	Level (UG/PG)	Teaching Mode	Pass (%)

4. Full stack of course content development

- Per course 5 Marks (Max. score 10)

S. No	Course code	Course name	Year	Level (UG/PG)	Web link

5. Attended - Details of refresher / orientation course / research methodology / workshop / syllabus up-gradation/ teaching - learning-evaluation / technology programs / faculty development programs

- Per event 10 Marks (Max. score 20)

S. No	Details	Place	Period		Sponsoring / Organizing agency
			From	To	

6. Conducted - Details of refresher / orientation course / research methodology / workshop / syllabus up-gradation/ teaching learning-evaluation / technology programs / faculty development programs

- Per event 10 Marks (Max. score 20)

S. No	Details	Place	Period		Sponsoring / Organizing agency
			From	To	

7. MOOCs completed with e-certification

- Per course completion 10 Marks (Max. score 20)

S. No	Details of MOOC	Course Name	Certification providing agency	Date of certification	Level (UG / PG / Other)	E-certification

8. Development of ELR Video lectures in 4 quadrants

- Per every 20 videos 10 Marks (Max. score 30)

S. No	Details of ELR Video (with no of quadrants)	Course code	Course name	Level (UG / PG / Other)	Web link

9. Involvement in disciplinary and administrative / institute level activities (if yes) list the activities involved

- Per activity 2 Marks (Max. score 10)

S. No	Name of the Activity	Designation	Institution / Department	Period	
				From	To

10. Involvement in community development and social responsibility (if yes) list the activities involved

- Per activity 2 Marks (Max. score 10)

S. No	Name of the Activity	Designation	Institution / Agency	Period	
				From	To

Note: All the faculties are required to submit faculty academic audit for even and odd semesters separately.

Date:

Signature of the faculty

HOD Details:	
Name of the HOD	
Signature of the HOD	
Remarks / Recommendations, if any:	
Auditor Details	
Name of the Auditor-1	
Signature with date	
Remarks / Recommendations, if any:	
Name of the Auditor-2	
Signature with date	
Remarks / Recommendations, if any:	

Observations (In respect of the weightage of activities claimed)

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Recommendation / Remedial Measures Suggested

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Dean of Internal Audit and Policies

Principal