



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

INTERNAL QUALITY ASSURANCE CELL

MLRITM/IQAC/MoM/2024/01

4 /01/24

CIRCULAR

IQAC conducted a meeting with all its members at 2.00 PM on 5th January, 2024 in the board room. All the members are informed to make it possible to attend the meeting.

Agenda:

1. Confirmation of previous IQAC minutes of meeting and action taken report
2. Plan of action for the second sem of academic year 2023-24
3. Progress report of research and development centre
4. Training program for faculty on NEP 2020 orientation and sensitization program
5. Allocation of metric wise in charges for AQAR submission

Dr. R.Murali Prasad

Principal, Marri Laxman Reddy
Institute Of Technology And
Management(Autonomous)

Dundigal, Hyderabad - 500 043

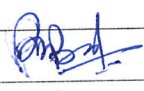
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1. All the members of the committee
2. Deans/HODs/Establishment Section
3. Administrative officer Dean IQAC informed the committee members about submission of AQAR 2022-

MINUTES OF FIRST MEETING OF IQAC HELD ON 5th January, 2024

The First meeting of the Internal Quality Assurance Centre was held at 02:00 PM on 5th January, 2024 (Tuesday) in the Board Room, Mahatma Gandhi Block.

The following members were present:

S. No	Name of MEMBERS	DESIGNATION	Signature
	Dr R. Murali prasad	Chair Person	
1.	Dr. M. Saravanan	HOD - CIVIL	ab
2.	Mr. K. Abdul Basith	HOD - CSE	K. Basith
3.	Dr. B. Ravi Prasad	HOD - CSM	B. Ravi Prasad
4.	Dr. Venkat Reddy	HOD - CSC	V. Reddy
5.	Dr. N. Pushpalatha	HOD - CSD	Latha
6.	Dr. M. Naga Lakshmi	HOD - IT,	Nagalakshmi
7.	Dr. Arun Kumar	HOD - CSIT,	Arun Kumar
8.	Dr. N. Srinivas	HOD - ECE	N. Srinivas
9.	Dr. G. Suryaprakash Rao	HOD - MECH	Surya Rao
10.	Dr. A. Vinod	HOD - EEE	Vinod
11.	Mr. V. Srinivasa Rao	HOD - Mathematics	ab
12.	Dr. K. Suresh Babu	HOD - Chemistry	Suresh Babu
13.	Mrs. Ch. Hemalatha	Assoc. Prof - Physics	Hema
14.	Dr. K. Veeraiah	HOD - MBA	Veeraiah
15.	Mr. Bhushan Kundeti	COE	Bhushan
16.	Dr. B. Ravi Prasad	Dean of Academic	B. Ravi Prasad
17.	Mrs. Anjana	TPO	ab
18.	K. Chaithanya	Co-Ordinator	K. Chaithanya

Dr. R. Murali Prasad, Principal and Chairperson of IQAC, welcomed the members. He emphasized on the importance and devotion towards the Teaching Learning process and research excellence at the institute.

K.Chaitanya and Dean, IQAC acknowledged the gracious presence of all IQAC members and listed briefly the achievements of the institute since last meeting.

The agenda of the meeting, item wise has been discussed by the members of the IQAC and resolved as per the details given below.

The agenda of the meeting:

1. Confirmation of previous IQAC minutes of meeting and action taken report
2. Plan of action for the second sem of academic year 2023-24
3. Progress report of research and development centre
4. Training program for faculty on NEP 2020 orientation and sensitization program
5. Allocation of metric wise in charges for AQAR submission

RESOLUTIONS

1. Confirmation of previous IQAC minutes of meeting held on 10 October, 2023 and action taken report

Members approved the minutes of the previous minutes of IQAC meeting held 10 October, 2023

2. Plan of action for the second sem of academic year 2023-24

Chairperson presented the plan of action for the second sem academic year 2023-24. The following points were discussed in the meeting

- ▶ NBA Accreditation for all eligible programs
- ▶ Effective Implementation of NEP 2020
- ▶ Contribution towards United Nations Sustainable Development Goals
- ▶ Mandatory implementation of ABC credits
- ▶ Preparation of Perspective plan 2023-28, Sustainability & Initiatives Phase.

To meet the global needs institute proposed to conduct skill refresher training sessions, the following courses are proposed to offer.

Top Up courses

Boot camps

Short term training programs on industry needs.

Certification programs

Execution of academic peer feedback on curriculum

All the class rooms are fully equipped with the lecture capturing system,

- ▶ Initiation towards more student and faculty diversity

One among the top 10 institutes in Telangana State

► Institute ensures Ph.D faculty percentage more than 30 percentage.

► To promote research culture among all the faculty. The following initiatives have been taken

Seed money for more eligible faculty

Professional development allowance

Research incentives

► MoU's with premier institutions at National/International level.

Resolution: The committee unanimously approved the action plan for the academic year 2023-24.

3. Progress report of Research and Development center for the A.Y 2022-23

Dean, Research and Development presented the progress report of center for the Academic Year 2022-

23. The summary of research activities as follows,

Total of 93 research articles published.

► H index of 22

Citation counts of 529

i-10 index of 10

Resolution: The members appreciated the progress of the R&D center and also suggested to fix the targets for the next academic year.

6. Training Programs for faculty on NEP 2020

A two week workshop on "NEP 2020 orientation and sensitization program " conducted on 16th-30th

November, 2023. A total of 10 faculty members were trained in this workshop. The faculty members were trained on blended learning technologies.

Resolution: The members noted and suggested to conduct such programs in forthcoming days to enhance the quality in teaching and learning.

7. Allocation of metric wise in charges for AQAR 2022-23 submission

Dean IQAC informed the committee members about submission of AQAR 2022-23.

The committee advised to allocate metric wise in charges for AQAR 2022-23 submission. The respective criteria in charges are responsible for data collection and submission.