



# MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

## Minutes of the Library Committee Meeting Held in the Library on 20/01/2024

A meeting was conducted in the Library on 20/01/2024 to discuss certain committee matters pertaining to the college Library. The details of the meeting are briefed below.

### **Names of the members who have attended the meeting**

1. Dr. Surya Prakash	Coordinator, Mech
2. Mr. M. Vara Prasad	Member-Librarian
3. Mrs. A. Shalini	Member-IT
4. Mr. K. Rambabu	Member-Mech
5. Mr. N. Ramesh	Member-H&S
6. Mr. G. Pranay Kumar	Member - MBA
7. Mr. S. Jagadish	Member -CSE
8. Mr. Revan Siddappa	Member - Civil

The following points were discussed at length in the committee meeting convened by coordinator in professional body committee on 20/01/2024.

### **Agenda**

- I. Improving of Text Books for references
- II. Organizing Digital Library with more References

The coordinator initiated the meeting by welcoming all the members present for the meeting.

#### **I. Improving of Text Books for references**

1. Library committee in charges of all departments should inform to students to utilize the books and manual in the Library.
2. Library committee in charges of all departments should counsel the students to use the opportunities from various reference books in Library.



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## **II. Organizing Digital Library with more References**

1. To plan and organize Manuals and Reference from various websites to the students and faculty in the college for their Digital Library.
2. To provide a common platform for the student and Faculty to explore their opportunities in their Research and Explore their knowledge.
3. To encourage team work and among students to utilize the resources in the Library for Projects and Learning Aids

  
**COORDINATOR**