MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
(AN AUTONOMOUS INSTITUTION)
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section2(f) & 12(B)of the UGC act,1956

EXAMINATION BRANCH   **Date:** _____

APPLICATION FOR DUPLICATE GRADE MEMO/PC/CGM

To

The Controller of Examinations,

Marri Laxman Reddy Institute of Technology and Management,

Dundigal, Hyderabad – 500 043

Subject:- Issue of Duplicate Grade Memo/PC/CGM - Reg.

Respected CE,

With reference to the subject cited, I Mr./Ms. _____

a student of **B.Tech./M.Tech./MBA** bearing hall ticket number _____

in the branch of _____ requires **Duplicate Grade Memo/PC/CGM** which are

mentioned below.

SNo	Semester	Regular	Supply - 1	Supply - 2	Supply - 3
		Month & Year	Month & Year	Month & Year	Month & Year
1	I Sem				
2	II Sem				
3	III Sem				
4	IV Sem				
5	V Sem				
6	VI Sem				
7	VII Sem				
8	VIII Sem				

a) Total No. of duplicate grade memos required: _____

b) Total No. of duplicate CGM required: _____

c) Total No. of duplicate PC required: _____

Total No. of certificates required in the Normal Mode = Rs. _____

Total No. of certificates required in the Tatkal Mode = Rs. _____

Signature of the Student   **Controller of Examinations**

Enclosures:

 ➢ **Submit the application along with Online Fee receipt.**