



APPRAISAL AND 360° FEEDBACK CALCULATION

(As per AICTE recommendations effective from the assessment year 2019-2020)

Part A (To be filled by a faculty member)

(Use extra sheets if necessary)

Name	
Employee ID	
Designation	
Department	
Academic Year	

A. Teaching Process (Maximum Points: 20)

Note: 10 Credit point for each semester

S. No	Semester	Course Code / Name	No. of Scheduled Classes	No. of Actually Held Classes	Points Earned	Enclosure No.
1						
2						
3						
4						
Total						

B. Students' feedback (Maximum Points: 20)

Note: 10 Credit point for each semester and minimum 70% students' data

S. No	Semester	Course Code / Name	Average Student feedback on the scale of 25	Enclosure No.
1				
2				
3				
4				
Total				

C. Departmental Activities (Maximum Credit: 20)

Note: 10 Credit point for each semester

S. No	Semester	Activity	Credit Point	Criteria	Enclosure No.
1					
2					
3					

4					
5					
6					
7					
Total					
Institute Activities (Maximum Credit: 10)					
<i>Note: 5 Credit point for each semester</i>					
S. No	Semester	Activity	Credit Point	Criteria	Enclosure No.
1					
2					
3					
4					
Total					

E. Annual Confidential Report (ACR) / Annual Performance Assessment Report (APAR) maintained at Institute Level (Maximum Credit: 20)					
Guidelines regarding filling up of APAR – PASS with numerical grading					
Extraordinary	Excellent	Very Good	Good	Satisfactory	Poor
10	9	8	7	6	0
100-95 points	94-90 points	89-80 points	79-70 points	69-55 points	Below 55
S. No	Year	Activity	Credit Point	Criteria	Enclosure No.
1					
2					
3					
4					
Average					

F. Contribution to Society (Maximum Credit: 10)					
S. No	Semester	Activity	Credit Point	Criteria	Enclosure No.
1					
2					
3					
4					
Total					

Activities & Achievements		
S No	Activities & Achievements <i>other than those already mentioned in points a, c, d and f above</i>	Comments / Description
1	Initiatives taken during the year / Innovations carried out in teaching learning and other practices etc.	
2	Work done during the year which deserves a special mention	
3	Other achievements (if any)	
4	Suggestions for improvement of academic and other practices in the Institute	

Summary

Summary	Academic Year	Academic Year	Academic Year
	1	2	3
A. Teaching Process (Max Points 20)			
B. Students' feedback (Max Points 20)			
C. Departmental Activities (Max Points 20)			
D. Institute Activities (Max Points 10)			
E. ACR (Max. Points 20)			
F. Contribution to Society (Max Points 10)			
Total (Max Points 100)			
Total on 10 Point scale			

Certificate / Declaration

I, _____ son/daughter of _____ hereby, declare that all the statements and entries made in this application are true, complete, and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection Committee or at any other stage, my candidature/ appointment may be canceled by the MLRITM, Hyderabad without prejudice to the initiation of any other disciplinary action.

Date:

Signature of the applicant