



Ref. No: CSE/DAB/2023-2024/02

Date: 14/12/2023

From

Dr. B. Ravi Prasad.

Professor & HoD, CSE.

CIRCULAR

All members of the Department Advisory Board (DAB) are requested to attend a meeting on December 23, 2023, at 11:00 AM in the Department Board Room to discuss the following agenda items.

Agenda of the Meeting:

1. Evaluation of student internships and their industry relevance
2. Evaluation of student academic performance and results.
3. Review of Publications, Conferences and Patents Carried out by Faculty.
4. Review of Training Programs Conducted for III-B.Tech and IV-B.Tech Students
5. Evaluation of Pedagogical Activities
6. Any other item with permission of the chair

DAB Members of the Department:

S.No	Staff Name & Designation	Status in DAB	Signature
1	Dr. B. Ravi Prasad, Professor & HOD, CSE	Chairman	
2	Dr. Yusuf Mulgi, Professor, CSE	Member	
3	Mr. T. Sai Krishna, Asst. Manager, Life Span Pvt. Ltd, Hyderabad.	Industry Expert	
4	Mr. Talla Sai Kiran, Associate Lead, ATMEX Global Pvt. Ltd, Hyderabad	Industry Expert	
5	Dr. Raju Bhukya, Associate Professor, NITW	Institute Academic Expert	
6	Dr. Pratap Singh, Assoc. Professor, CSE	UG Coordinator	
7	Dr. Pushpa Latha, Assoc. Professor, CSE	PG Coordinator	



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8	Mr K. AbdulBasith, Assoc. Professor. CSE	Member	
9	Mr. Sai Kiran (187Y1A05A5), 9010350663	Alumni	
10	SD. Aslam Ishak (F/o MD. Arham (227Y1A0571))	Parent	
11	Y. Durga Harika, 227Y1A0578	Student	

R. Ravi Kumar
HOD, CSE

Copy to: Management/Principal/Director/Department of Faculty Members.

Head of the Department
Department of Computer Science & Engineering
Marri Laxman Reddy
Institute of Technology & Management



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Date: 27/12/2023.

MINUTES OF DEPARTMENT ADVISORY BOARD (DAB) MEETING

Venue: Department Board Room

Date: 23/12/2023

Time: 11:00 AM

Agenda of the Meeting:

1. Evaluation of student internships and their industry relevance
2. Evaluation of student academic performance and results.
3. Review of Publications, Conferences and Patents Carried out by Faculty.
4. Review of Training Programs Conducted for B.Tech Students
5. Evaluation of Pedagogical Activities
6. Any other item with permission of the chair

Discussion on the Agenda Points:

The Chairman of the Committee and the Head of the Department invited the members to the DAB meeting. The meeting commenced at 11:00 AM, and the agenda was discussed in detail.

Agenda 1:

- ❖ The committee reviewed students' internships and provided the following recommendations:
 - Encourage interdisciplinary internships involving AI, IoT, cybersecurity, etc.

Agenda 2:

- ❖ The committee reviewed the student's results, evaluated the report on remedial classes conducted in the previous semester and provided the following recommendations:
 - Conduct motivational talks and academic counseling to support student well-being.



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- Organize academic clubs for collaborative learning and peer support

Agenda 3:

❖ The committee reviewed the faculty's publications, patents and conference contributions and provided the following recommendations:

- Organize sessions on IPR (Intellectual Property Rights) and patent drafting to improve patent count.
- Organize workshops on research proposal writing and funding opportunities

Agenda 4:

❖ The committee reviewed the Training Programs Conducted for B.Tech students and provided the following recommendations:

- Provide hands-on experience with tools and technologies used in the industry.
- Maintain a database of past interview questions

Agenda 5:

❖ The committee reviewed the Pedagogical Activities and provided following recommendations:

- Encourage competitive programming, coding bootcamps, and open-source contributions.

The DAB meeting concluded with a vote of thanks from the chair at 01:30 PM.

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1	Dr. B. Ravi Prasad, Professor & HOD, CSE	Chairman	
2	Dr. Yusuf Mulgi, Professor, CSE	Member	
3	Mr. T. Sai Krishna, Asst. Manager, Life Span Pvt. Ltd, Hyderabad.	Industry Expert	

