



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTU, Hyderabad)

Accredited by NBA and NAAC with A Grade & Recognized Under Section 2(F) & 2(B)(ii) of the UGC Act, 1956

Date: 02/09/2021.

From

Dr.A.Vinod,

Associate Professor & HoD, EEE.

CIRCULAR

All members of the Department Advisory Board (DAB) are requested to attend a meeting on September 13, 2021, at 11:00 AM in the Department Board Room to discuss the following agenda items.

Agenda of the Meeting:

- Review of Result Analysis for B. Tech II/I, IV/I & IV/II.
- Review of Training Programs Conducted for III-B. Tech and IV-B. Tech Students
- Review of Library Facilities
- Review of B. Tech Projects.
- Any other item with permission of the chair.

DAB Members of the Department:

S.No	Staff Name & Designation	Status in DAB
1	Dr.R.Isaac, & Professor ,HOD & EEE	Chairman
2	Dr. A. Vinod, Assistant Professor, EEE	Member
3	Mrs.A.Kalpana, Assistant Professor, EEE	Member
4	Mr. V.Sandeep, CEO, ARCEDO Systems	Industry Expert
5	Mr.B.Mohan Naik, Assistant Professor, EEE	UG Coordinator
6	Mr. B.Linga	Parent
7	B.Shasi Pavan Naik 187Y5A0224	Student


HoD, EEE

Copy to: Management/Principal/Director/Department of Faculty Members.

HOD-EEE
MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
DUNDIGAL, QUTHBULLAPUR, HYDRABAD, TELANGANA



Date: 13/09/2021.

MINUTES OF DEPARTMENT ADVISORY BOARD (DAB) MEETING

Venue: Department Board Room

Date: 13/09/2021

Time: 11:00 AM

Agenda of the Meeting:

1. Review of Result Analysis for B. Tech II/I, IV/I & IV/II.
2. Review of Training Programs Conducted for III-B. Tech and IV-B. Tech Students
3. Review of Library Facilities
4. Review of B. Tech projects.
5. Any other item with permission of the chair.

Discussion on the Agenda Points:

The Chairman of the Committee and the Head of the Department invited the members to the DAB meeting. The meeting commenced at 11:00 AM, and the agenda was discussed in detail.

Agenda 1:

- ❖ The committee reviewed the result analysis of B. Tech II/I, IV/I, IV/II & II/I examined the report on remedial classes conducted last semester, and provided the following recommendations:
 - Simplify complex topics by introducing more examples, case studies, and real-world applications.
 - Provide formative assignments.

Agenda 2:

- ❖ The committee reviewed the Training Programs Conducted for III-B.Tech and IV-B.Tech Students and provided the following recommendations:
 - Encourage students to complete industry-recognized certifications such as Cisco, Microsoft, NPTEL, Udemy, Coursera.



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Agenda 3:

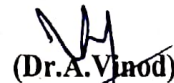
- ❖ The committee reviewed the library facilities and recommended the procurement of the latest textbooks and research books on emerging technologies, increasing the availability of multiple copies of high-demand books, extending library hours, particularly during exams and project submission periods, and expanding subscriptions to e-books for enhanced accessibility.

Agenda 4:

- ❖ The committee Reviewed B.Tech Projects and provided the following recommendations:
 - Encourage projects that address societal challenges such as healthcare, sustainability, smart cities.
 - Encourage projects that focus on real-world applications and industry needs.

The DAB meeting concluded with a vote of thanks from the chair at 01:00 PM.

S.No	Staff Name & Designation	Status in DAB	Signature
1	Dr.R.Isaac, & Professor ,HOD & EEE	Chairman	Isaac
2	Dr. A. Vinod, Assistant Professor, EEE	Member	Vinod
3	Mrs.A.Kalpana, Assistant Professor, EEE	Member	Kalpana
4	Mr. V.Sandeep, CEO, ARCEDO Systems	Industry Expert	Sandeep
5	Mr.B.Mohan Naik, Assistant Professor, EEE	UG Coordinator	Mohan
6	Mr. B.Linga	Parent	Linga
7	B.Shasi Pavan Naik 187Y5A0224	Student	Pavan


(Dr.A.Vinod)

Chair of DAB, Assoc.Professor & HoD of EEE

HOD-EEE
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