



**MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

(AN AUTONOMOUS INSTITUTION)
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Ref. No: EEE/DAB/2023-2024/02

Date: 14/12/2023

From

Dr. A. Vinod,

Associate Professor & HoD, EEE.

CIRCULAR

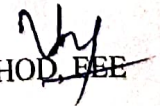
All members of the Department Advisory Board (DAB) are requested to attend a meeting on December 23, 2023, at 11:00 AM in the Department Board Room to discuss the following agenda items.

Agenda of the Meeting:

1. Evaluation of student internships and their industry relevance
2. Assessment of club activities and their impact on student engagement
3. Evaluation of student academic performance and results.

DAB Members of the Department:

S. No	Staff Name & Designation	Status in DAB
1	Dr. M. Ramesh, Professor, EEE	Member
2	Dr. A. Vinod, & Associate Professor, HOD & EEE	Chairman
3	Mrs. A. Kalpana, Assistant Professor, EEE	Member
4	Mr. V. Sandeep, CEO, ARCEDO Systems	Industry Expert
5	Mr. B. Mohan Naik, Assistant Professor, EEE	UG Coordinator
6	Mr. D. Prabhakar	Parent
7	G. Sai Rohith, 227Y1A0214	Student


HOD, EEE

Copy to: Management/Principal/Director/Department of Faculty Members

HOD-EEE
MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
DUNDIGAL, QUTHBULLAPUR, HYD-43, TELANGANA



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Accredited by NBA and NAAC with A Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Date: 27/12/2023.

MINUTES OF DEPARTMENT ADVISORY BOARD (DAB) MEETING

Venue: Department Board Room

Date: 23/12/2023

Time: 11:00 AM

Agenda of the Meeting:

1. Evaluation of student internships and their industry relevance
2. Assessment of club activities and their impact on student engagement
3. Evaluation of student academic performance and results.

Discussion on the Agenda Points:

The Chairman of the Committee and the Head of the Department invited the members to the DAB meeting. The meeting commenced at 11:00 AM, and the agenda was discussed in detail.

Agenda 1:

- ❖ The committee reviewed students' internships and provided the following recommendations:
 - Support students who opt for online internships, providing them with the flexibility needed to balance their academic and professional growth.
 - Encourage students to pursue internships that align with AICTE, UGC, and NBA guidelines while staying attuned to evolving industry trends and technological advancements.
 - Encourage interdisciplinary internships involving smart grids, energy storage system etc.

Agenda 2:

- ❖ The Committee reviewed club activities and provided the following recommendations:
 - Organize internship and job readiness programs through club initiatives
 - Implement an award system for outstanding club members and event winners
 - Collaborating with more professional bodies

Agenda 3:

- ❖ The committee reviewed the student's results, evaluated the report on remedial classes conducted in the previous semester and provided the following recommendations:



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

- Offer regular assessments, quizzes, and mock exams to improve exam preparedness
- Train faculty in modern pedagogical techniques
- Conduct motivational talks and academic counseling to support student well-being.
- Organize academic clubs for collaborative learning and peer support

The DAB meeting concluded with a vote of thanks from the chair at 01:30 PM.

S. No	Staff Name & Designation	Status in DAB	Signature
1	Dr. M. Ramesh, Professor, EEE	Member	<i>MRM</i>
2	Dr. A. Vinod, & Associate Professor, HOD & EEE	Chairman	<i>Vinod</i>
3	Mrs. A. Kalpana, Assistant Professor, EEE	Member	<i>Kalpana</i>
4	Mr. V. Sandeep, CEO, ARCEDO Systems	Industry Expert	<i>Sandeep</i>
5	Mr. B. Mohan Naik, Assistant Professor, EEE	UG Coordinator	<i>Mohan Naik</i>
6	Mr. D. Prabhakar	Parent	<i>Prabhakar</i>
7	G. Sai Rohith, 227Y1A0214	Student	<i>Sai Rohith</i>

Vinod
(Dr. A. Vinod)

Chair of DAB, Assoc. Professor & HoD of EEE

HOD-EEE
MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
DUNDIGAL, QUTHBULLAPUR, HYD-43, TELANGANA