



20-21

**MARRI LAXMAN REDDY**  
**INSTITUTE OF TECHNOLOGY AND MANAGEMENT**  
(AN AUTONOMOUS INSTITUTION)  
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)  
Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Date: 09/01/2021.

From

Dr. G. Surya Prakash Rao,

Professor & HoD, MECH.

**CIRCULAR**

All members of the Department Advisory Board (DAB) are requested to attend a meeting on January 19, 2021, at 2:00 PM in the Department Board Room to discuss the following agenda items.

**Agenda of the Meeting:**

1. Discussion on the Draft Copy of the R20 Syllabus for II-B.Tech and II-M.Tech Programs Prepared by PAQIC.
2. Review of students' co-curricular activities and engagements.
3. Review of Publications and Conferences Carried out by Faculty.
4. Any other item with permission of the chair.

**DAB Members of the Department:**

S.No	Staff Name & Designation	Status in DAB
1	Dr. G. Surya Prakash Rao, Professor & HOD, MECH	Chairman
2	Dr. D. Venkateswarlu, Associate Professor, MECH	Member
3	Dr. S.P. Jani, Associate Professor, MECH	Member
4	Mr. Kausik Agastyaraj, Team lead, Cyient, Hyderabad.	Industry Expert
5	Mr. N. Chaitanya, Design Engineer, Hyundai Motor India Engineering, Hyderabad	Industry Expert
6	Dr. R. Arockia Kumar, Assistant Professor, NITW	Institute Academic Expert
7	Dr. P. Nageswararao, Associate Professor, MECH	UG Coordinator
8	Dr. Arunagiri, Professor, MECH	PG Coordinator
9	Mr. U. Sudhakar, Associate Professor, MECH	Member
10	Mr. Uppoji Adarsh (147Y1A0342), 9700284864	Alumni
11	Mr. Adapa Shankar, (F/o Adapa Sai Kiran (187Y1A0328))	Parent
12	Penninti Naveen, 187Y1A0315	Student

*G. S. Prakash*

HoD, MECH  
Head of the Department  
Mechanical Engineering  
**MARRI LAXMAN REDDY**  
Institute of Technology & Management  
Dundigal, Hyd-43, Medchal -Malkajgiri Dist.

Copy to: Management/Principal/Director/Department of Faculty Members



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Date: 21/01/2021.

**MINUTES OF DEPARTMENT ADVISORY BOARD (DAB) MEETING**

Venue: Department Board Room

Date: 19/01/2021

Time: 02:00 PM

**Agenda of the Meeting:**

1. Discussion on the Draft Copy of the R20 Syllabus for II-B.Tech and II-M.Tech Programs Prepared by PAQIC.
2. Review of students' co-curricular activities and engagements.
3. Review of Publications and Conferences Carried out by Faculty.
4. Any other item with permission of the chair.

**Discussion on the Agenda Points:**

The Chairman of the Committee and the Head of the Department invited the members to the DAB meeting. The meeting commenced at 02:00 PM, and the agenda was discussed in detail.

**Agenda 1:**

- ❖ The Committee Chairman distributed the draft R20 syllabus for the II B.Tech and II M.Tech programs to the committee members and invited their feedback and suggestions.
- ❖ Dr. D. Venkateswarlu, recommended incorporating 'Torsion of Circular Shafts' concepts into the 'Mechanics of Solids' course and suggested modifying the course objectives and course outcomes accordingly.
- ❖ Dr. P. Nageswararao, recommended incorporating 'Ceramic materials and Composite materials' concepts into the 'Material Science and Metallurgy' course and suggested modifying the course objectives and course outcomes accordingly.



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**Agenda 2:**

- ❖ The committee reviewed students' co-curricular activities, including participation in certification programs, engagement in technical symposiums and workshops, organization of technical events, fests, webinars, and training sessions, involvement in NSS, and completion of online certification courses.
- ❖ Mr. N. Chaitanya recommended that mechanical engineering students actively engage with online learning platforms such as NPTEL, Coursera, and Udemy to enhance their knowledge in design, manufacturing, and automation. He emphasized the importance of participating in technical clubs, robotics and automotive competitions, and hands-on projects. Additionally, he encouraged involvement in hackathons related to Industry 4.0, CAD/CAM challenges, and research initiatives to further develop their technical expertise and problem-solving abilities.

**Agenda 3:**

- ❖ The committee reviewed the faculty's publications and conference contributions and recommended prioritizing indexed journals for manuscript publication. Additionally, the committee encouraged faculty and students to actively participate in national and international conferences and advised faculty to collaborate with students in publishing patents.

The DAB meeting concluded with a vote of thanks from the chair at 04:30 PM.

S.No	Staff Name & Designation	Status in DAB
1	Dr. G. Surya Prakash Rao, Professor & HOD, MECH	Chairman <i>SP</i>
2	Dr. D. Venkateswarlu, Associate Professor, MECH	Member <i>D.V.R.</i>
3	Dr. S.P. Jani, Associate Professor, MECH	Member <i>S.P.J.</i>
4	Mr. Kausik Agastyaraj, Team lead, Cyient, Hyderabad.	Industry Expert <i>Kausik</i>



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5	Mr. N. Chaitanya, Design Engineer, Hyundai Motor India Engineering, Hyderabad	Industry Expert	<i>N. Chaitanya</i>
6	Dr. R. Arockia Kumar, Assistant Professor, NITW	Institute Academic Expert	<i>Arockia</i>
7	Dr. P. Nageswararao, Associate Professor, MECH	UG Coordinator	<i>P. Nageswararao</i>
8	Dr. Arunagiri, Professor, MECH	PG Coordinator	<i>Arunagiri</i>
9	Mr. U. Sudhakar, Associate Professor, MECH	Member	<i>U. Sudhakar</i>
10	Mr. Upoji Adarsh (147Y1A0342), 9700284864	Alumni	<i>Adarsh</i>
11	Mr. Adapa Shankar, (F/o Adapa Sai Kiran (187Y1A0328))	Parent	<i>Shankar</i>
12	Penninti Naveen, 187Y1A0315	Student	<i>Naveen</i>

(Dr. G. Surya Prakash Rao)

Chair of DAB, Professor & HoD of MECH

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