



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Date: 02/09/2021.

From

Dr. G. Surya Prakash Rao,

Professor & HoD, MECH.

CIRCULAR

All members of the Department Advisory Board (DAB) are requested to attend a meeting on September 10, 2021, at 11:00 AM in the Department Board Room to discuss the following agenda items.

Agenda of the Meeting:

- Review of Result Analysis for B.Tech II/I, IV/I, IV/II, and M.Tech II/I
- Review of Training Programs Conducted for III-B.Tech and IV-B.Tech Students
- Review of Library Facilities
- Review of B.Tech and M.Tech Projects.
- Any other item with permission of the chair.

DAB Members of the Department:

S.No	Staff Name & Designation	Status in DAB
1	Dr. G. Surya Prakash Rao, Professor & HOD, MECH	Chairman
2	Dr. D. Venkateswarlu, Associate Professor, MECH	Member
3	Dr. S.P. Jani, Associate Professor, MECH	Member
4	Mr. Kausik Agastyaraj, Team lead, Cyient, Hyderabad.	Industry Expert
5	Mr. N. Chaitanya, Design Engineer, Hyundai Motor India Engineering, Hyderabad	Industry Expert
6	Dr. R. Arockia Kumar, Assistant Professor, NITW	Institute Academic Expert
7	Dr. P. Nageswararao, Associate Professor, MECH	UG Coordinator
8	Dr. Arunagiri, Professor, MECH	PG Coordinator
9	Mr. U. Sudhakar, Associate Professor, MECH	Member
10	Mr. Uppoji Adarsh (147Y1A0342), 9700284864	Alumni



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11	Mr. Adapa Shankar, (F/o Adapa Sai Kiran (187Y1A0328))	Parent
12	Penninti Naveen, 187Y1A0315	Student

HoD, MECH

Head of the Department
Mechanical Engineering

MARRI LAXMAN REDDY

Institute of Technology and Management

Hyderabad

Copy to: Management/Principal/Director/Department of Faculty Members.



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Date: 13/09/2021.

MINUTES OF DEPARTMENT ADVISORY BOARD (DAB) MEETING

Venue: Department Board Room.

Date: 10/09/2021

Time: 11:00 AM

Agenda of the Meeting:

1. Review of Result Analysis for B.Tech II/I, IV/I, IV/II, and M.Tech II/I
2. Review of Training Programs Conducted for III-B.Tech and IV-B.Tech Students
3. Review of Library Facilities
4. Review of B.Tech and M.Tech Projects.
5. Any other item with permission of the chair.

Discussion on the Agenda Points:

The Chairman of the Committee and the Head of the Department invited the members to the DAB meeting. The meeting commenced at 11:00 AM, and the agenda was discussed in detail.

Agenda 1:

- ❖ The committee reviewed the result analysis of B.Tech II/I, IV/I, IV/II, and M.Tech II/I, examined the report on remedial classes conducted in last semester, and provided the following recommendations:
 - Simplify complex topics by introducing more examples, case studies, and real-world applications.
 - Increase the use of interactive coding platforms.
 - Provide formative assignments.

Agenda 2:

- ❖ The committee reviewed the Training Programs Conducted for III-B.Tech and IV-B.Tech Students and provided the following recommendations:
 - Encourage students to complete industry-recognized certifications such as NPTEL, Coursera, and Udemy.
 - Conduct subject-specific training based on industry demand



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Agenda 3:

- ❖ The committee reviewed the library facilities and recommended the procurement of the latest textbooks and research books on emerging technologies, increasing the availability of multiple copies of high-demand books, extending library hours, particularly during exams and project submission periods, and expanding subscriptions to e-books for enhanced accessibility.

Agenda 4:

- ❖ The committee Reviewed B.Tech and M.Tech Projects and provided the following recommendations:
 - Encourage projects that address societal challenges such as green energy etc.
 - Encourage projects that focus on real-world applications and industry needs.

The DAB meeting concluded with a vote of thanks from the chair at 01:00 PM.

S.No	Staff Name & Designation	Status in DAB
1	Dr. G. Surya Prakash Rao, Professor & HOD, MECH	Chairman <i>SP</i>
2	Dr. D. Venkateswarlu, Associate Professor, MECH	Member <i>DVR</i>
3	Dr. S.P. Jani, Associate Professor, MECH	Member <i>S.P.J</i>
4	Mr. Kausik Agastyaraj, Team lead, Cyient, Hyderabad.	Industry Expert <i>Kausik</i>
5	Mr. N. Chaitanya, Design Engineer, Hyundai Motor India Engineering, Hyderabad	Industry Expert <i>N. Chait</i>
6	Dr. R. Arockia Kumar, Assistant Professor, NITW	Institute Academic Expert <i>Arockia</i>
7	Dr. P. Nageswararao, Associate Professor, MECH	UG Coordinator <i>P. Nages</i>
8	Dr. Arunagiri, Professor, MECH	PG Coordinator <i>Arun</i>
9	Mr. U. Sudhakar, Associate Professor, MECH	Member <i>U. Sudh</i>
10	Mr. Uppoji Adarsh (147Y1A0342), 9700284864	Alumni <i>Adarsh</i>
11	Mr. Adapa Shankar, (F/o Adapa Sai Kiran (187Y1A0328))	Parent <i>Shankar</i>
12	Penninti Naveen, 187Y1A0315	Student <i>Naveen</i>

G. Surya Prakash

(G. Surya Prakash Rao)

Chair of DAB, Professor & HOD of MECH

Head of the Department
Mechanical Engineering
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