



MARRI LAXMAN REDDY

INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

PARENT TEACHER MEETING REPORT

Title of the PTM	:	Bridging Home and Institute for Student Success
Theme of the PTM	:	Strengthening Collaboration between Parents, Teachers, and Students for Holistic Development in Alignment with NEP 2020
Organizing Department	:	Freshman Engineering
Date of conduct	:	15/03/2026
Venue	:	Auditorium
Time Duration	:	From 10:00 AM To 12:00 PM
PTM Convener	:	Dr. K. Ashok
PTM Coordinators	:	ALL MENTORS OF FIRST YEAR
Administrative Staff	:	ALL FRESHMAN ENGINEERING DEPARTMENT
Target Audience / Participants	:	Parents, students and teachers
Number of Participants	:	550



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Objectives of the PTM

- To create a strong partnership between parents and teachers for the overall academic and personal growth of students.
- To discuss students' academic performance, attendance, and behavioral aspects.
- To share institute initiatives aligned with NEP 2020, such as learner-centric education, skill development, and holistic learning.
- To address parents' queries and collect feedback for continuous improvement.
- To motivate parents to support their wards in co-curricular, extracurricular, and value-based activities.

Guidelines for the PTM

- The Parent-Teacher Meet aims to foster strong collaboration between parents, teachers, and the institution for the holistic development of students in alignment with NEP 2020.
- The PTM shall focus on academic progress, attendance, behavioral aspects, skill development, and overall well-being of the students.
- All faculty members are expected to prepare detailed academic performance reports, attendance records, and individual student observation notes prior to the meet.
- Parents/Guardians are requested to attend the PTM on the scheduled date and time to ensure meaningful one-to-one interaction with faculty members.
- The meet will be conducted in two parts:
 - a) General session (Principal/Director/HOD address + NEP 2020 initiatives)
 - b) Department-wise / Class-wise individual parent-teacher interactions.
- Parents are encouraged to actively participate, share their observations, and provide constructive feedback for the improvement of academic and support systems.
- Faculty members should maintain a positive, empathetic, and solution-oriented approach while discussing student performance.
- Mobile phones should be kept on silent mode during the sessions to maintain decorum.
- Feedback forms will be collected from parents at the end of the meet to evaluate its effectiveness and identify areas for improvement.
- A summary report of the PTM along with key suggestions and action points will be prepared and submitted to the higher authorities.
- Follow-up actions on important issues discussed during the PTM shall be taken by the respective mentors/class teachers within the stipulated time.



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Outcomes of the PTM

By the end of the program, participants were able to:

- Gain a clear understanding of their ward's academic performance and areas of improvement.
- Understand the institute's teaching-learning processes and NEP 2020 initiatives.
- Provide valuable suggestions for curriculum enhancement and student support systems.
- Strengthen parent-teacher relationships for better mentoring and guidance.
- Receive guidance on career opportunities, skill development, and mental well-being of students.

Need and Relevance of the PTM

The Parent-Teacher Meet was organized to foster better communication and collaboration between the institute and parents. In line with the National Education Policy 2020, which emphasizes holistic development and active stakeholder participation, this meet provided a platform to discuss students' progress, challenges, and opportunities. It helped in building trust and ensuring collective efforts toward student success.

Impact of the PTM

- Enhanced parent-teacher collaboration and trust.
- Increased parental awareness about NEP 2020 and modern pedagogical practices.
- Better insight into student-specific academic and non-academic challenges.
- Positive feedback on institute initiatives and faculty support.
- Motivation for parents to actively participate in their ward's learning journey.



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REGISTRATIONS

Offline / Online (through Google Sheet link:

https://docs.google.com/forms/d/e/1FAIpQLSfJSYIaV37KWefQrqCWYG_4MthDRVMTr5rRa4GTofR0WxeZOW/viewform?usp=header)

S.NO	FACULTY NAME	BRANCH	PHONE NO
1	Dr. G. Narsinga Rao	Freshman Engineering	8008092417
2	Dr. M. Lakshmi Soujanya	Freshman Engineering	8121365367
3	Dr. B. Srikantha Shetty	Freshman Engineering	9738350843
4	Dr. A. Rushi Kesava	Freshman Engineering	9985069618
5	Dr. P. Venkat Raman	Freshman Engineering	8179959894
6	Dr. Manzoor Ahmad Hajam	Freshman Engineering	8082056737
7	Mrs. G. Bhagya Laxmi	Freshman Engineering	9701199490
8	Mr. A. Sudhakar	Freshman Engineering	8106190581
9	Ms Pooja Devi	Freshman Engineering	8374421478
10	Dr. N. Revathi	Freshman Engineering	8885147500
11	Dr. K. Chaitanya Kumar	Freshman Engineering	9014381241
12	Dr. E. Sailaja	Freshman Engineering	9573321084
13	Mr. N. Ramesh	Freshman Engineering	9052207044
14	Mrs. V. Krishna Veni	Freshman Engineering	9985890759
15	Dr. K. Suresh Babu	Freshman Engineering	9505235896
16	Dr. B. Shekhar	Freshman Engineering	7702483664
17	Dr. Mehraj Udin Bhat	Freshman Engineering	8305581324
18	Mr. K. Venkata Swami	Freshman Engineering	9000525746

19	Dr. Solomon Surendra Paul Bondla	Freshman Engineering	9177884843
20	Mr. A. R. Suresh	Freshman Engineering	9390059463
21	Mr. K. Prakash	Freshman Engineering	9963367994
22	Mr. Vijay Simha Goud	Freshman Engineering	9949121707
23	Dr. Rukiya Begum	Freshman Engineering	8374650970
24	Miss G. Manjula	Freshman Engineering	9390395896
25	Dr. Abdul Matin	Freshman Engineering	6280596685
26	Dr. K. Ashok	Freshman Engineering	8247516005
27	Mrs. T. Anusha	Freshman Engineering	9492040018
28	Mr. D. Girish	Freshman Engineering	9515940460
29	Mr. Victor Ravi Kiran H	Freshman Engineering	8892620777
30	Dr. M. Ramanuja	Freshman Engineering	8277668732
31	Dr. Sanarul Hoque	Freshman Engineering	8266988040
32	Dr. P. Saikiran	Freshman Engineering	9944555668
33	Dr. P. Radhika	Freshman Engineering	9849658356
34	Dr. M. Dhana laxmi	Freshman Engineering	8297469394
35	Mrs. Ch. Hemalatha	Freshman Engineering	8885566689

Conclusion

The Parent-Teacher Meet organized by the Freshman Engineering Department at MLRITM was a grand success. It provided an effective platform for meaningful dialogue between parents and faculty members. The meet reinforced MLRITM's commitment to transparent communication, student-centric education, and continuous improvement in alignment with NEP 2020. Future Scope & Recommendations

- Conduct PTMs every semester (at least twice a year).
- Introduce department-wise breakout sessions for more focused discussions.
- Organize special sessions on Career Guidance, Mental Health, and Skill Development.
- Use digital platforms for continuous parent engagement (e.g., Google Classroom / ERP updates).
- Plan a follow-up virtual PTM after mid-semester examinations.

Future Scope & Recommendations

- Organize Parent-Teacher Meets at least twice every academic year (once after Mid-Semester exams and once after End-Semester exams) for continuous monitoring of student progress.
- Introduce department-wise breakout sessions for more focused and individualized discussions between parents and faculty.
- Conduct special interactive sessions on key areas such as Career Guidance, Higher Education Opportunities, Mental Health Awareness, and Skill Development in line with NEP 2020.
- Develop a digital parent portal or mobile app for regular updates on attendance, academic performance, assignments, and important notices.
- Organize follow-up virtual PTMs for parents who could not attend the physical meet due to scheduling conflicts.
- Arrange expert talks and workshops for parents on topics like "Parenting in Digital Age", "Motivating First-Year Students", and "NEP 2020 – Role of Parents".
- Encourage parents to actively participate in institute activities such as cultural events, sports meets, and industry visits.
- Establish a Parent Advisory Committee to take valuable inputs from parents for continuous improvement of academic and support systems.
- Collect and analyze feedback systematically to design more effective and need-based future PTMs.
- Share best practices and success stories from this PTM with other departments to promote institute-wide implementation.



Challenges Faced & Mitigation

- Challenge: Some parents could not attend due to professional commitments.
Mitigation: Recorded sessions and summary reports were shared.
- Challenge: Time management for individual interactions.
Mitigation: Structured department-wise sessions were conducted


HOD