



MARRI LAXMAN REDDY INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

EXAMINATION BRANCH

Date: _____

APPLICATION FOR DUPLICATE GRADE MEMO/PC/CGM

To
The Controller of Examinations,
Marri Laxman Reddy Institute of Technology and Management,
Dundigal, Hyderabad – 500 043

Subject:- Issue of Duplicate Grade Memo/PC/CGM - Reg.

Respected CE,

With reference to the subject cited, I Mr./Ms. _____
a student of **B.Tech./M.Tech./MBA** bearing hall ticket number _____
in the branch of _____ requires **Duplicate Grade Memo/PC/CGM** which are
mentioned below.

SNo	Semester	Regular	Supply - 1	Supply - 2	Supply - 3
		Month & Year	Month & Year	Month & Year	Month & Year
1	I Sem				
2	II Sem				
3	III Sem				
4	IV Sem				
5	V Sem				
6	VI Sem				
7	VII Sem				
8	VIII Sem				

a) Total No. of duplicate grade memos required: _____

b) Total No. of duplicate CGM required: _____

c) Total No. of duplicate PC required: _____

Total No. of certificates required in the Normal Mode = Rs. _____

Total No. of certificates required in the Tatkal Mode = Rs. _____

Signature of the Student

Controller of Examinations

Enclosures:

➤ **Submit the application along with Online Fee receipt.**