



**MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Date: 18/05/2021.

From
Dr. R. Isaac,
Professor & HoD, EEE.

CIRCULAR

All members of the Program Assessment and Quality Improvement Committee (PAQIC) of the department are requested to attend a meeting on May 20, 2021, at 2:00 PM in the Department Board Room to discuss the following agenda.

Agenda:

- Review of MID-I Examination Marks for B. Tech II-Year, II-Semester Students and Slow Learners
- Review of Feedback Analysis for the B. Tech I-year, II-Semester Program
- Review of Faculty Publications, Conferences, and Other Research Activities
- Any other item, with permission of the chair.

PAQIC Members of the Department:

S. No	Staff Name & Designation	Status in PAQIC
1	Dr. R. Isaac, Professor, HOD & EEE	Chairman
2	Mr. K. Rajesh, Assistant Professor, EEE	Coordinator
3	Dr. A. Vinod, Assistant Professor, EEE	Member
4	Mrs. A. Kalpana, Assistant Professor, EEE	Member
5	Mr. B. Mohan Naik, Assistant Professor, EEE	Member

HoD, Dept. of EEE

HOD-EEE

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DUNDIGAL, QUTHBULLAPUR, HYD-43, TELANGANA

Copy To: Principal/Director/All PAQIC Members



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Date: 21/05/2021.

**MINUTES OF PROGRAM ASSESSMENT AND QUALITY
IMPROVEMENT COMMITTEE (PAQIC) MEETING**

Venue: Department Board Room

Date: 20/05/2021

Time: 2:00 PM

Agenda:

- Review of MID-I Examination Marks for B. Tech II-Year, II-Semester Students and Slow Learners
- Review of Feedback Analysis for the B. Tech I-year, II-Semester Program
- Review of Faculty Publications, Conferences, and Other Research Activities
- Any other item, with permission of the chair.

The Chairman of the Committee and the Head of the Department invited the members to the PAQIC meeting. The meeting commenced at 3:00 PM, and the agenda was discussed in detail.

- ❖ The Committee members reviewed the Internal Assessment-I marks for B. Tech II/II, students, verified the classification of slow learners, and recommended appropriate activities to help them improve.
- ❖ The committee members reviewed the feedback analysis of the I-B. Tech program and provided recommendations for faculty who received lower positive feedback to enhance their teaching effectiveness.
- ❖ The committee members evaluated the faculty's publications and conference contributions and noted significant improvement.
- ❖ The committee members concluded that a meeting should be scheduled if necessary to discuss any priority assessments.



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The PAQIC meeting concluded with a vote of thanks from the chair at 4:00 PM.

S. No	Staff Name & Designation	Status in PAQIC	Signature
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2	Mr. K. Rajesh, Assistant Professor, EEE	Coordinator	
3	Dr. A. Vinod, Assistant Professor, EEE	Member	
4	Mrs. A. Kalpana, Assistant Professor, EEE	Member	
5	Mr. B. Mohan Naik, Assistant Professor, EEE	Member	

(Dr. R. Isaac)

Chair of PAQIC, Professor & HoD of EEE

HOD-EEE
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