



**MARRI LAXMAN REDDY  
INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Ref. No: EEE/PAQIC/2022-2023/04

Date: 18/07/2023.

From

Dr. A. Vinod,

Associate Professor & HoD, EEE.

**CIRCULAR**

All members of the Program Assessment and Quality Improvement Committee (PAQIC) of the department are requested to attend a meeting on July 21, 2023, at 2:00 PM in the Department Board Room to discuss the following agenda.

**Agenda:**

- Discussion on R22 Syllabus for III and IV- B. Tech Program.
- Review on FDP's, STTPs and Certifications carried out by the faculty
- Any other item, with the permission of the chair.

**PAQIC Members of the Department:**

S. No	Staff Name & Designation
1	Dr. M. Ramesh, Professor, EEE
2	Dr. A. Vinod, & Associate Professor, HOD & EEE
3	Mrs. A. Kalpana, Assistant Professor, EEE
4	Mrs. N. Bhargavi, Assistant Professor, EEE
5	Mr. B. Mohan Naik, Assistant Professor, EEE

- Discussion on R22 Syllabus for III and IV- B. Tech Program.

  
HoD, Dept. of EEE

Copy To: Principal/Director/All PAQIC Members

HOD-EEE  
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Date: 22/07/2023.

## MINUTES OF PROGRAM ASSESSMENT AND QUALITY IMPROVEMENT COMMITTEE (PAQIC) MEETING

Venue: Department Board Room

Date: 21/07/2023

Time: 2:00 PM

### **Agenda:**

- Discussion on R22 Syllabus for III and IV- B. Tech Program.
- Review on FDP's, STTPs and Certifications carried out by the faculty
- Any other item, with the permission of the chair.

The Chairman of the Committee and the Head of the Department invited the members to the PAQIC meeting. The meeting commenced at 2:00 PM, and the agenda was discussed in detail.

- ❖ The Committee Chairman distributed the draft R22 syllabus for the III and IV- B. Tech program to the committee members and invited their feedback and suggestions.
- ❖ The committee members engaged in a detailed discussion on the syllabus, considering key factors such as academic and regulatory guidelines, Program Educational Objectives (PEOs), Program Outcomes (POs), Course Outcomes (COs) aligned with POs, industry and employability requirements, the balance between theoretical and practical learning, and stakeholder feedback.
- ❖ The PAQIC decided to submit draft R22 syllabus for the III and IV- B. Tech program for approval by the Department Advisory Board (DAB).
- ❖ The committee assessed Faculty Development Programs (FDPs), Short-Term Training Programs (STTPs), and certifications based on their relevance to academics, faculty skill enhancement, improvement in technical and soft skills, certification in advanced technologies, contribution to journal publications, patents, and conference papers, as well as faculty feedback on program effectiveness.
- ❖ The committee members concluded that a meeting should be scheduled if necessary to discuss any priority assessments.



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The PAQIC meeting concluded with a vote of thanks from the chair at 4:30 PM.

S. No	Staff Name & Designation	Signature
1	Dr. M. Ramesh, Professor, EEE	
2	Dr. A. Vinod, & Associate Professor, HOD & EEE	
3	Mrs. A. Kalpana, Assistant Professor, EEE	
4	Mrs. N. Bhargavi, Assistant Professor, EEE	
5	Mr. B. Mohan Naik, Assistant Professor, EEE	

(Dr. A. Vinod)

Associate Professor & HoD, EEE.

HOD-EEE

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