



**MARRI LAXMAN REDDY  
INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)

Accredited by NBA and NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

Ref. No: EEE/PAQIC/2024-2025/01

Date: 04/09/2024

From

Dr. A. Vinod,

Assoc.Professor & HoD, EEE.


**CIRCULAR**

The Program Assessment and Quality Improvement Committee (PAQIC) for the UG program is constituted by the following members:

S. No	Staff Name & Designation
1	Dr. P. Sridhar, Professor, EEE
2	Dr. A. Vinod, & Associate Professor, HOD & EEE
3	Mrs. A. Kalpana, Assistant Professor, EEE
4	Mrs. N. Bhargavi, Assistant Professor, EEE
5	Mr. B. Mohan Naik, Assistant Professor, EEE

**Functions:**

1. The Program Assessment and Quality Improvement Committee (PAQIC) shall have general oversight of all issues related to the processes of program review.
2. The committee will discuss about the facilities provided for the smooth running of program.
3. Initiating activities to enhance learning effectiveness.
4. Reviewing each year the assessment of program and recommending changes as needed.
5. Regularly review and update the curriculum to align with emerging technologies, industry trends, and academic advancements.
6. Determining priorities for future assessment activity.

  
HoD, EEE

Copy to: Chairman/ Principal/ Director/ Department Faculty Members

HOD-EEE  
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Ref. No: EEE/PAQIC/2024-2025/02

Date: 22/09/2024

From  
Dr. A. Vinod,  
Assoc.Professor & HoD, EEE.

**CIRCULAR**

All members of the Program Assessment and Quality Improvement Committee (PAQIC) of the department are requested to attend a meeting on September 27, 2024, at 2:00 PM in the Department Board Room to discuss the following agenda.

**Agenda:**

- Review of Feedback Analysis for the II-B. Tech & III-B. Tech Program
- Discussion on laboratory facilities and laboratory resources
- Review of Publications, Conferences and Patents Carried out by Faculty
- Any other item, with permission of the chair

**PAQIC Members of the Department:**

S. No	Staff Name & Designation
1	Dr. P. Sridhar, Professor, EEE
2	Dr. A. Vinod, & Associate Professor, HOD & EEE
3	Mrs. A. Kalpana, Assistant Professor, EEE
4	Mrs. N. Bhargavi, Assistant Professor, EEE
5	Mr. B. Mohan Naik, Assistant Professor, EEE

  
HoD, EEE

HOD-EEE  
**MARRI LAXMAN REDDY**  
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Copy to: Chairman/ Principal/ Director/ Department Faculty Members



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Date: 29/09/2024.

**MINUTES OF PROGRAM ASSESSMENT AND QUALITY  
IMPROVEMENT COMMITTEE (PAQIC) MEETING**

Venue: Department Board Room

Date: 27/09/2024

Time: 2:00 PM

**Agenda:**

- Review of Feedback Analysis for the II-B. Tech & III-B. Tech Program
- Discussion on laboratory facilities and laboratory resources
- Review of Publications, Conferences and Patents Carried out by Faculty
- Any other item, with permission of the chair

The Chairman of the Committee and the Head of the Department invited the members to the PAQIC meeting. The meeting commenced at 2:00 PM, and the agenda was discussed in detail.

- ❖ The committee members reviewed the feedback analysis of the II & III-B. Tech program and provided recommendations for faculty who received lower positive feedback to enhance their teaching effectiveness.
- ❖ The committee evaluated the laboratory facilities and resources based on computing infrastructure and hardware availability, software and tools accessibility, alignment with the curriculum, internet speed and connectivity, laboratory safety, faculty and technical support, budget allocation and resource optimization, and continuous monitoring.
- ❖ The committee members evaluated the faculty's publications, Patents and conference contributions and noted significant improvement.
- ❖ The committee members concluded that a meeting should be scheduled if necessary to discuss any priority assessments.



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The PAQIC meeting concluded with a vote of thanks from the chair at 4:30 PM.

S. No	Staff Name & Designation	Signature
1	Dr. P. Sridhar, Professor, EEE	
2	Dr. A. Vinod, & Associate Professor, HOD & EEE	
3	Mrs. A. Kalpana, Assistant Professor, EEE	
4	Mrs. N. Bhargavi, Assistant Professor, EEE	
5	Mr. B. Mohan Naik, Assistant Professor, EEE	

(Dr. A. Vinod)

Chair of PAQIC, Assoc. Professor & HoD of EEE

HOD-EEE  
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