



MARRI LAXMAN REDDY
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
(AN AUTONOMOUS INSTITUTION)
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Accredited by NAAC with 'A' Grade & Recognized Under Section 2(f) & 12(B) of the UGC act, 1956

DEPARTMENT OF MECHANICAL ENGINEERING

Date: 15/04/2024.

CIRCULAR

All members of the Program Assessment and Quality Improvement Committee (PAQIC) of the department are requested to attend a meeting on 15/04/2024, at 3:00 PM in the department board room to discuss the following agenda.

Agenda:

1. Analysis of Course Feedback, Program Exit Survey, and Alumni Survey
2. Attainment Levels of POs and PSOs
3. Teaching-Learning Process
4. Framing of MLRs R24 Course Structure
5. Student admissions improvement strategies
6. Any Other Item with the Permission of the Chair

PAQIC Members of the Department:

S.No	Staff Name & Designation	Status in PAQIC
1	Dr G. Surya Prakash Rao, Professor & HOD, MECH	Chairman
2	Dr. S.P. Jani, Associate Professor, MECH	Coordinator
3	Dr. K.Venkateshwar Reddy, Associate Professor, MECH	Member
4	Dr. K.V.Raghavulu, Associate Professor, MECH	Member
5	Dr. U. Sudhakar, Associate Professor, MECH	Member
6	Dr. K. Sravanthi, Asst. Professor, MECH	Member

HoD,

Dept. of Mechanical Engineering
Head of the Department
Mechanical Engineering
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Copy to:

- Principal/ Director
- Dean IQAC
- Department Faculty Members



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DEPARTMENT OF MECHANICAL ENGINEERING

MINUTES OF PROGRAM ASSESSMENT AND QUALITY IMPROVEMENT COMMITTEE (PAQIC) MEETING

Venue: Mechanical Department Board Room

Date: 15/04/2024

Time: 3:00pm

Agenda:

1. Analysis of Course Feedback, Program Exit Survey, and Alumni Survey
2. Attainment Levels of POs and PSOs
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The Chairman of the Committee and Head of the Department welcomed all the members to the PAQIC meeting, which commenced at 3:00 PM. The agenda items were discussed in detail as follows:

Discussion Points and Decisions:

1. Analysis of Course Feedback, Program Exit Survey, and Alumni Survey

- ❖ The committee reviewed the course feedback collected from students, identifying strengths and areas for improvement in the curriculum.
- ❖ Results from the Program Exit Survey were discussed, highlighting students' preparedness and areas needing enhancement.
- ❖ Alumni survey outcomes were analysed, emphasizing the significance of alumni insights for continuous program development.

2. Attainment Levels of POs and PSOs

- ❖ The committee reviewed the attainment levels of Course Outcomes, Program Outcomes (POs), and Program Specific Outcomes (PSOs) for the academic year 23-24, identifying deficiencies in PO9 and PO10 related to Individual and Teamwork and Communication.
- ❖ To address these issues, the committee proposed several actions, including incorporating tech talks and Just a Minute (JAM) sessions to enhance communication skills.
- ❖ Additionally, they emphasized the importance of strengthening teamwork in laboratory classes.
- ❖ The committee proposed promoting written and oral communication through structured project reports and contributions to the department's cultural magazine, MLR Inquest.

3. Teaching-Learning Process

- ❖ The committee evaluated the current teaching-learning methodologies, discussing their effectiveness in engaging students and enhancing learning outcomes.
- ❖ Strategies to incorporate innovative teaching methods were suggested to foster a more interactive and participatory learning environment, such as motivating students to pursue global certifications.

4. Framing of MLRs R24 Course Structure

- ❖ The committee discussed the proposed framing of the MLRs R24 course structure, emphasizing alignment with PEOs and PSOs.
- ❖ Specific topics such as Revit Architecture laboratory and Geographic Information Systems Laboratory were suggested for inclusion to ensure the curriculum remains relevant and comprehensive.

5. Student Admissions Improvement Strategies

- ❖ Participation in educational fairs and technical exhibitions will be encouraged to increase interest among prospective students.
- ❖ The department's visibility will be enhanced through online platforms, highlighting student achievements and faculty contributions.
- ❖ Outreach programs will be conducted to create awareness about career opportunities in civil engineering for intermediate and diploma students.

6. Any Other Item with the Permission of the Chair

Dr. U. Sudhakar informed that AICTE has launched the AICTE-QIP PG Certificate Program on Emerging Trends and encouraged faculty to apply for the program.

The Meeting conclude with vote of thanks by the Dr.S.P.Jani

Signatures:

S.No	Staff Name & Designation	Status in PAQIC
1	Dr G. Surya Prakash Rao, Professor & HOD, MECH	Chairman <i>SP</i>
2	Dr. S.P. Jani, Associate Professor, MECH	Coordinator <i>SP</i>
3	Dr. K.Venkateshwar Reddy, Associate Professor, MECH	Member <i>KV</i>
4	Dr. K.V.Raghavulu, Associate Professor, MECH	Member <i>KV</i>
5	Dr. U. Sudhakar, Associate Professor, MECH	Member <i>U.V</i>
6	Dr. K. Sravanthi, Asst. Professor, MECH	Member <i>KS</i>